

# MINUTES

**Meeting:** CALNE AREA BOARD  
**Place:** Citadel Room, Monkton Park, Chippenham  
**Date:** 4 November 2014  
**Start Time:** 4.00 pm  
**Finish Time:** 4.20 pm

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Please direct any enquiries on these minutes to:

David Parkes (Democratic Services Officer), on 01255 718820 or [david.parkes@wiltshire.gov.uk](mailto:david.parkes@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Howard Marshall, Cllr Tony Trotman and Cllr Glenis Ansell

### **Wiltshire Council Officers**

David Parkes (Democratic Services Officer) and Jane Vaughan (Community Area Manager)

**Total in attendance: 7**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
39	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Cllr Christine Crisp, welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
40	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Helen Bradley.</p>
41	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
42	<p><u>Funding Item</u></p> <p>Members were asked to reconsider a decision to reverse their approval of a road safety improvement scheme at Bentley Lane in June 2014 and to approve the funding of second scheme at Bentley Lane at an additional cost of £1000.</p> <p><b>Resolved:</b>  <b>To reverse their previous decision to approve a highways improvement scheme at Bentley Lane, Calne and to approve funding of a second, alternative scheme.</b></p>
43	<p><u>Delegation of urgent Youth funding matters to the Community Area Manager</u></p> <p>The Area Board was asked to consider that funding decisions concerning the design and delivery of positive activities for young people may occasionally need to be made urgently between regular area board meetings. In line with the approach used by the Calne Area Board with community area grants, in respect of urgent matters that arise from time to time between meetings, the Board was asked to consider that the Community Area Manager be granted delegated authority to approve expenditure from the youth budget, in consultation with the chairs of the Calne Area Board, the Local Youth Network and the Community Youth Officer.</p> <p><b>Decision:</b>  <b>To delegate authority to the Community Area Manager to approve expenditure of up to £1,000 per project for urgent projects falling between area board meetings in consultation with the Chairs of the Calne Area Board, the Local Youth Network and the Community Youth Officer.</b></p> <p>In addition it was possible that up to £1,000 in total for the year may be required to facilitate some meetings such as the one that will be held on the 18<sup>th</sup></p>

	<p>November 2014. These costs may include occasional room hire costs, promotional materials and activity. Although, where possible, meetings would be held at free venues such as the Community Hub.</p> <p><b>Decision:</b>  <b>To delegate authority to the Community Area Manager to manage a budget of up to £1,000 to cover expenditure related to the management of the LYN meetings, in consultation with the Chairs of the Calne Area Board, the Local Youth Network and the Community Youth Officer.</b>  <b>A report explaining such decision and the reasons why it was considered to be urgent would be reported to the next ordinary meeting of the Calne Area Board.</b></p>
44	<p><u>Any Urgent Business</u></p> <p>Beverbrook Campus Site – Cllr Hill raised concerns in relation to three questions:</p> <ol style="list-style-type: none"> <li>1) Can Calne Town Council start work on the extension to the Pavilion by appointing their own contractor?</li> <li>2) When would the all-weather pitch construction begin? A hedge needed to be moved/removed in order to allow the AWP to be put in; can Calne Town Council get on with this work before the nesting season in spring 2015 so as not to delay the installation of the pitch?</li> <li>3) When could Calne Town Council expect to receive the necessary information regarding the road crossing so that they could comply with Condition 2 of the Planning Permission? When would the work be added to Highways forward work plan?</li> </ol> <p>Cllr Hill was concerned that, after 10 working days, at this time, he was awaiting a response to these questions. Concern was also raised in relation to the funding for the all-weather pitch as phase one and two of the campus project had already been approved by Cabinet; Cllr Hill stressed the need to move the hedge before the nesting season in spring.</p> <p><b>Decision:</b>  <b>To support the moving of the hedge before spring 2015 if possible.</b></p>
45	<p><u>Close</u></p> <p>The next Area Board meeting would be held at 6.30 pm on 9 December 2014 at Calne Town Hall, with refreshments available from 6.00 pm.</p>